

**METROPOLITAN SHREVEPORT ZONING BOARD OF APPEALS
SUMMARY MINUTES OF THE PUBLIC HEARING
SEPTEMBER 19, 2018**

A regularly scheduled public hearing was held by the Metropolitan Shreveport Zoning Board of Appeals on Wednesday, September 19, 2018 at 1:00 p.m., at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met for lunch prior to the public hearing.

Members Present

Durwood Hendricks, Chair
Ronnie Bergeron, Vice-Chair
Cynthia Pearson
Alan Berry
Fred Moss, IV

Staff Present

Alan Clarke, Interim Executive Director
Stephen Jean, Deputy Director
Markeya Daniel, Admin. Assistant
Adam Bailey, Community Planning & Design Mgr.

Members Absent

Marshall Ferrell
Dr. Robert Stewart, Secretary

Others Present

None

The hearing was opened with prayer led by **Mrs. PEARSON**. The Pledge of Allegiance was led by **Mr. HENDRICKS**.

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers were asked to clearly state their name & mailing address. Comments on any item not on the agenda will be limited to 3 minutes at the end of our public hearing.

All decisions rendered by the Zoning Board of Appeals are subject to appeal to the appropriate governing body, either the District Court or the Caddo Parish Commission, depending on the location of the property. Appeals must be filed within 10 days from the date a decision is rendered by the Zoning Board of Appeals.

► **APPROVAL OF MINUTES**

A motion was made by **Mr. BERRY**, seconded by **Mr. MOSS**, to approve the minutes of the July 18, 2018 public hearing as submitted.

The motion approving the July 18, 2018 minutes was adopted by the following 5-0 vote: Ayes: Messrs. **BERRY, HENDRICKS, BERGERON, & MOSS** and Mrs. **PEARSON**. Nays: None. Absent: **Mr. Ferrell** and **Dr. STEWART**.

► **PUBLIC HEARING**

CASE NO. BAC-53-18: APPEAL OF ZONING ADMINISTRATOR DECISION

<u>Applicant:</u>	DIGIVISION (STEVEN KEENE)
<u>Owner:</u>	N/A
<u>Location:</u>	1297 Shreveport Barksdale Hwy and 8913 Mansfield Road
<u>Existing Zoning:</u>	C-3
<u>Request:</u>	Overturn Zoning Administrator and executive Director's Administrative Decision and Direct the Executive Director to Allow Billboard(s) to be Constructed at Conforming Locations using the Existing, Approved Sign Permits
<u>Proposed Use:</u>	N/A

Representative &/or support:

Mr. Steve Keene, 2512 Swan Lake Road, Bossier City, LA 71111

Mr. Keene requested that this application be deferred and continued to the October 17, 2018 ZBA public hearing.

There was no opposition present.

A motion was made by MR. BERGERON, seconded by MR. MOSS, to defer and continue this application to the October 17, 2018 ZBA public hearing.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. BERRY, HENDRICKS, BERGERON, & MOSS and Mrs. PEARSON. Nays: None. Absent: Mr. Ferrell and Dr. STEWART.

CASE NO. BAC-54-18: VARIANCE

Applicant: LOUISIANA CATHOLIC FEDERAL CREDIT UNION
Owner: Louisiana Catholic Federal Credit Union
Location: 648 East Kings Highway (SW Corner of East Kings Hwy. and Archer Ave.)
Existing Zoning: C-2
Request: Variance to Number of Signs
Proposed Use: Financial Institution

Representative &/or support:
Mr. Andy Querbes, 330 Marshall Street, Suite 200, Shreveport, LA 71101

There was no opposition present.

A motion was made by Mr. BERGERON, seconded by Mrs. PEARSON, to approve one additional sign, for a total of 2 signs on the front façade of the building, under stipulation that the total area of wall signage on the front façade does not exceed 58.3 square feet in surface area.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. BERRY, HENDRICKS, BERGERON, & MOSS and Mrs. PEARSON. Nays: None. Absent: Mr. Ferrell and Dr. STEWART.

CASE NO. BAP-13-18: VARIANCES

Applicant: CADDO FIRE DISTRICT 1
Owner: Caddo fire District 1
Location: 4305 N. Lakeshore Drive (SW side of N. Lakeshore Dr., 211' from Tacoma Blvd.)
Existing Zoning: R-1-7
Request: Variance to Fenestration, Sign Dimensions and Parking Surface Requirements
Proposed Use: Fire Station

Representative &/or support:
Chief Dan Cotton, 7058 Old Mooringsport Rd., Shreveport, LA 71107
Mr. Reginald Phillips, 1121 Chestnut Lane, Cedar Park, TX 75104

There was no opposition present.

A motion was made by Mr. BERGERON, seconded by Mr. BERRY, to approve the following: (1) approval of 13% fenestration on the front elevation, (2) approval of a 63.35 sf monument sign, and (3) approval of the continued use of gravel in the firefighter parking area.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. BERRY, HENDRICKS, BERGERON, & MOSS and Mrs. PEARSON. Nays: None. Absent: Mr. Ferrell and Dr. STEWART.

END OF PUBLIC HEARING

▶ **OLD BUSINESS**

▶ **NEW BUSINESS**

Mr. Alan Clarke, Interim Executive Director, announced that the ZBA will be having a meeting in October (Wednesday, October 17, 2018).

▶ **OTHER MATTERS TO BE REVIEWED BY THE ZBA**

▶ **CHAIR / BOARD MEMBERS' COMMENTS**

ADJOURN 1:18 p.m.

Durwood Hendricks, Chairman

Dr. Robert Stewart, Secretary