

**SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH  
SUMMARY MINUTES OF THE PUBLIC HEARING  
OCTOBER 5, 2016**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, October 5, 2016 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met for lunch prior to the public hearing.

**Members Present**

Alan Young, Chair  
Ronnie Remedies, Vice Chair  
Nancy Cooper, Secretary  
Dale Colvin  
Lea Desmarteau  
Winzer Andrews  
Bessie Smith  
Dr. Phillip Pennywell, Jr.  
Theron Jackson

**Staff Present**

Mark Sweeney, Executive Director  
Alan Clarke, Zoning Administrator  
Diane Tullos, Office Administrator  
Ebony Mapp, Planner 2  
Stephen Jean, Deputy Director  
Lauren Witt, Planner I  
Holly Phillips, Office Associate Temp

**Members Absent**

None

**Others Present**

The hearing was opened with prayer by **MR. JACKSON**. The Pledge of Allegiance was led by **MR. REMEDIES**.

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of our public hearing.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

**A motion was made by MR. ANDREWS, seconded by MR. REMEDIES to approve the minutes of the September 7, 2016 public hearing as submitted.**

**The motion was adopted by the following 8-0 vote: Ayes: Messrs. COLVIN, REMEDIES, YOUNG, JACKSON, ANDREWS, Dr. PENNYWELL, & Ms. COOPER, & DESMARTEAU. Nays: None. Absent: None. Out of the room: Mrs. SMITH.**

**CONSENT AGENDA**

**Public Comments Provided Upon Request For The Following Items:**

**CASE NO. SP-97-16: RE-PLAT (MINOR)**

JOHN R BOWMAN & ASSOC INC  
Jill Bussa Radcliffe  
2645 Charis Road (South of Charis Road approximately 4500' west of Harts Island Road)  
R-A  
**1 Lot Single Family Residential Subdivision – R T Hill Subdivision**

**A motion was made by MR. ANDREWS, seconded by MRS. SMITH to approve this application as submitted.**

**The motion was adopted by the following 9-0 vote: Ayes: Messrs. COLVIN, REMEDIES, YOUNG, ANDREWS, JACKSON, Dr. PENNYWELL, & Ms. SMITH, COOPER, & DESMARTEAU. Nays: None. Absent: None.**

**CASE NO. SC-100-16: RE-PLAT (MINOR)**

DEBORAH VANCE MOZELL  
4611 Monkhouse (East side of Monkhouse Drive approximately 1144' south of Greenwood Road)  
B-1  
**1 Lot Commercial Subdivision – Clarasville Subdivision**

**A motion was made by MR. ANDREWS, seconded by MRS. SMITH to approve this application contingent upon the applicant receiving a variance from the ZBA obtaining the required shared driveway access agreement & submitting a revised re-plat for the review & approval of the Executive Director prior to the issuance of any permits.**

**The motion was adopted by the following 9-0 vote: Ayes: Messrs. COLVIN, REMEDIES, YOUNG, ANDREWS, JACKSON, Dr. PENNYWELL, & Ms. SMITH, COOPER, & DESMARTEAU. Nays: None. Absent: None.**

**END OF CONSENT AGENDA**

**CASE NO. C-75-16: ZONING REQUEST**

DEBORAH VANCE MOZELL

4611 Monkhouse (East side of Monkhouse Drive 1629' north of Lyba Street)

**B-1 to B-2**

**Commercial Strip Center**

**Representative &/or support:**

Mr. Micahel Bowman (3833 Southern Avenue, Shreveport, LA) No slip filled out

- The applicant has requested deferral to allow additional time to work on the shared driveway agreement with the neighbor

There was no opposition present.

A motion was made by MR. REMEDIES, seconded by MRS. SMITH to approve the applicant's request for deferral & continuance to the November 2, 2016 public hearing.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. COLVIN, REMEDIES, YOUNG, ANDREWS, JACKSON, Dr. PENNYWELL, & Mses. SMITH, COOPER, & DESMARTEAU. Nays: None. Absent: None.

**CASE NO. CA-5-16: CLOSURE & ABANDONMENT**

CADDO PARISH SCHOOL BOARD

City of Shreveport

200 E Herndon (Between East Lister to the north & East Herndon to the south)

R-1D

**Closure & Abandonment of a 20' Wide Alley**

**Representative &/or support:**

Mr. Malcolm Stadlander, City Engineer's Office (505 Travis Street, Shreveport, LA 71101)

There was no opposition present.

A motion was made by MS. DESMARTEAU, seconded by MRS. SMITH to approve this application as submitted.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. COLVIN, REMEDIES, YOUNG, ANDREWS, JACKSON, Dr. PENNYWELL, & Mses. SMITH, COOPER, & DESMARTEAU. Nays: None. Absent: None.

**CASE NO. SC-98-16: PRELIMINARY & FINAL PLAT (MAJOR)**

RALEY & ASSOC INC

Norris Ferry Road LLC

Perdido Circle (Approximately 3150' west of Norris Ferry Road)

R-1D(PUD)

**8 Lot Single Family Residential Subdivision – St Charles Place Subdivision Unit 14**

**Representative &/or support:**

Mr. Michael Kelsh, Raley & Assoc (4913 Shed Road, Bossier City, LA 71111) No slip filled out

There was no opposition present.

A motion was made by MR. JACKSON, seconded by MRS. SMITH to approve this application as submitted.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. COLVIN, REMEDIES, YOUNG, ANDREWS, JACKSON, Dr. PENNYWELL, & Mses. SMITH, COOPER, & DESMARTEAU. Nays: None. Absent: None.

**END OF PUBLIC HEARING**

- ▶ Reconsideration of MPC lunch & Board meeting times (**Deferred from the September 7<sup>th</sup> meeting**)

MR. COLVIN removed this item from the agenda. (He was the originator of the request.)

- ▶ Nominating Committee's Report (Smith, Jackson, Remedies & Colvin) **Deferred from the September 7<sup>th</sup> meeting**

**MR. REMEDIES** reported that the Nominating Committee recommends the following slate of officers for 2017:

Chair: Alan Young      Vice Chair: Ronnie Remedies      Secretary: Nancy Cooper

The Board will vote on this matter at the November 2<sup>nd</sup> meeting.

### **OTHER BUSINESS**

- Master Plan Implementation Report

On September 29<sup>th</sup> we held the first Unified Development Code public hearing to receive comments & questions from citizens. On October 18<sup>th</sup>, we will hold the final public hearing on this matter where we will respond to some of the concerns raised at today's meeting & the Board can vote on the UDC. After receiving approval by the governing bodies, we anticipate an implementation date of April 1, 2017.

If any Board Member has questions or comments regarding the UDC, please get them to Mr. Sweeney by October 12<sup>th</sup> so we will have time to respond prior to the public hearing.

- Other Staff Reports

Our annual Holiday Luncheon is scheduled for Friday, December 9<sup>th</sup> at Country Tavern. Details will be forthcoming.

### **CHAIR / BOARD MEMBERS' COMMENTS**

- ▶ **MR. YOUNG** asked for the list of site plan approvals that the director has authorized.

Mr. Sweeney said we will put a report on the web site so the Board can check to see what has been approved.

- ▶ **MR. REMEDIES** asked the status of compliance with a new state Fire law that has been assigned to the local zoning authority.
- ▶ **MRS. SMITH** asked who the 2 new people were sitting with staff at today's meeting. Lauren Witt has been here 6 months & is a Planner 1; Holly Phillips is a temporary employee through Jean Simpson who is filling Sandi Austin's recently vacated position.

**ADJOURN 3:30 p.m.**

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Alan Young, Chair

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Nancy Cooper, Secretary