

**SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH
SUMMARY MINUTES OF THE PUBLIC HEARING
August 12th, 2020**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, August 12th, 2020 at 4:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met virtually on August 11th for case manager presentations.

Members Present

Mauricio Roca
Nancy Cooper, Immediate Past Chair
Lea Desmarteau, Vice Chair
Curtis Joseph, Secretary
Chris Elbersen

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Reginald Jordan, Zoning Administrator
Adam Bailey, Community Planning & Design Mgr.
Markeya Daniel, Admin. Assistant
Emily Trant, Executive Assistant
Germine Mailhes, City Attorney Office
Jake Palant, Planner
Ben Mohler, Planner

Members Absent

Winzer Andrews, Chair
Dale Colvin
Laura Neubert
Bessie Smith

The hearing was opened with prayer by **MR. JOSEPH**. The Pledge of Allegiance was led by **MRS. COOPER**.

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. JOSEPH, seconded by MRS. COOPER, to approve the minutes of the July 1st, 2020 public hearing as submitted.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. ELBERSON, JOSEPH, & ROCA and Meses. COOPER, & DESMARTEAU Nays: NONE. Absent: Messrs. ANDREWS & COLVIN and Meses. NEUBERT & SMITH

CONSENT AGENDA

There were no items on the consent agenda.

PUBLIC HEARING

CASE NO. 20-45-C SPECIAL USE PERMIT & SITE PLAN

Applicant: JADE EVENTS, LLC
Owner: Popejoy Properties
Location: 2833 Summer Grove Drive) South side of Summer Grove Dr., approx. 300 ft. East of Mansfield Rd.)
Existing Zoning: C-2
Request: Special Use Permit & Site Plan Approval
Proposed Use: Reception Facility

Jake Palant presented the application to the Board.

There was no support or opposition present.

A motion was made by MR. JOSEPH, seconded by MR. ROCA, to approve this application with the following stipulations to be fulfilled prior to issuance of permits: A revised site plan that allows 24-foot clearance for vehicular access between the existing pole sign and the parking space directly west of it.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. ELBERSON, JOSEPH, & ROCA and Meses. COOPER, & DESMARTEAU Nays: NONE. Absent: Messrs. ANDREWS & COLVIN and Meses. NEUBERT & SMITH

Chris Elbersen's vote was not recorded due to technical errors, therefore it was verbally stated that he voted in favor of the motion.

CASE NO. 20-85-C ZONING REQUEST

Applicant: H & R INVESTMENTS
Owner: Weiss Simon Properties
Location: 301-399 E. 71st St. (30ft west of Fairfield Ave., directly north of 71st St.)
Existing Zoning: C-2
Request: C-2 to C-3
Proposed Use: Vehicle Dealership with Outdoor Display

Ben Mohler explained that the application was requested to be deferred by the applicant due to a filing error.

A motion was made by MR. JOSEPH, seconded by MRS. COOPER to defer and continue this application.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. ELBERSON, JOSEPH, & ROCA and Meses. COOPER, & DESMARTEAU Nays: NONE. Absent: Messrs. ANDREWS & COLVIN and Meses. NEUBERT & SMITH

CASE NO. 20-93-C CODE TEXT AMENDMENTS

Applicant: METROPOLITAN PLANNING COMMISSION
Request: Amending the City of Shreveport Unified Development Code

Adam Bailey presented this application to the Board.

Mr. Clarke elaborated on the purpose of the amendments. He stated that the political sign amendment will help clear confusion as to what political signs are allowed. Other proposed amendments are a COVID-19 recovery effort.

There was no support or opposition present.

A motion was made by MR. JOSEPH, seconded by MRS. COOPER to approve this application.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. ELBERSON, JOSEPH, & ROCA and Meses. COOPER, & DESMARTEAU Nays: NONE. Absent: Messrs. ANDREWS & COLVIN and Meses. NEUBERT & SMITH

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

Mr. Clarke informed that Board the Master Plan Subcommittee was contacted to initiate discussion on how to meet going forward. Adam Bailey stated that the tentative meeting is scheduled for Friday, Sept. 11th at noon; only one member has responded.

Lea Desmarteau stated that the Budget Committee did meet concerning the 2021 Annual Budget; no changes were necessary.

A motion was made by MR. JOSEPH, seconded by MR. ROCA, to approve the budget.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. ELBERSON, JOSEPH, & ROCA and Mses. COOPER, & DESMARTEAU Nays: NONE. Absent: Messrs. ANDREWS & COLVIN and Mses. NEUBERT & SMITH

Research

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

Reginald Jordan stated that more businesses are becoming home based. Since July 1st, there have been 93 in the City and 4 in the Parish. In this period, there have been 31 new commercial businesses.

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 3:45 p.m.

Winzer Andrews, Chair

Lea Desmarteau, Vice Chair