



**RECOMMENDED UDC AMENDMENTS. August 7, 2019**

The Unified Development Code (UDC) serves as the official land use and development regulatory ordinance for both the City of Shreveport and Caddo Parish. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments are intended to be more user-friendly, with regard to various house-keeping and corrective changes due to oversight, grammatical mistakes, contradictions, or missing items. New uses are being added to address innovations made for unforeseen industry shifts. In addition, some current allowable land uses that were once permitted are being amended to be more restrictive and/or disallowed. Note ... there will be a Public Hearing to consider these amendments at the August 7th3 MPC Board Meeting.

**[The Food Truck and Trailer Vendor amendment was remanded back to the MPC at the June 11th City Council Meeting. These amendments are the result of the ‘domino effect’ in making sure all Articles of the UDC are addressed.]**

**CITY OF SHREVEPORT AND CADDO PARISH UDC**

The amendments listed below are for **BOTH** the City of Shreveport AND Caddo Parish. Explanations are given for each amendment shown.

1. **Amend the following uses in TABLE 5-1 in Shreveport and Caddo Parish UDC ARTICLE 5. USES, SECTION 5.2. USE MATRIX. In addition, revise and update “USE STANDARD” citations on the right-side of TABLE 5-1 according to where each “PRINCIPAL USE” is cited in Article 6. USE STANDARDS as applicable:**

Add the following new principle uses

- **Food Truck and Trailer Vendor**

Delete the following temporary uses

- **Food Truck Vendor**

**Explanation:** *Food Truck or Trailer Vendor* is being renamed for clarity and best practices (formerly *Food Truck Vendor*) and placed as a permitted use in the Use Matrix. A temporary use permit will no longer be required to conduct business within the City of Shreveport/MPC Planning Limits of Caddo Parish. A Food Truck and Trailer Vendor’s License will be required. Any licensed vendor shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5.

**[Note: See Exhibit “B” for revised Table 5-1: USE MATRIX]**

2. **Amend the definition of “Commissary” in the Shreveport and Caddo Parish UDC in Article 5 USES, Section 5.3 USE DEFINITIONS to read as follows:**

\* \* \*

**Commissary.** A permitted food establishment, **such a restaurant, reception facility, or specialty food service** with a commercial kitchen where food service providers such as ~~commercial mobile food truck and trailer~~ vendors, bakeries, caterers or sidewalk vendors can go to store food, cook, and prepare foods. **Commissaries shall also act as an operating base location to which a food track and trailer or transportation vehicle returns at least once daily for such things as vehicle and equipment cleaning, discharging liquid or solid wastes, refilling potable water tanks and ice bins, and storing food and supplies.** A commissary may be a secondary use to any restaurant, reception facility, or specialty food service.

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**Explanation:** This revision adds language which aligns with the Caddo Parish Health Unit’s definition for *Commissary*.



## Metropolitan Planning Commission

Shreveport | Caddo Parish

- 3. Amend the definition of “Food Truck and Trailer Vendor” in the Shreveport and Caddo Parish UDC, Article 5. USES, Section 5.3. USE DEFINITIONS. The new definition will become “Food Truck and Trailer Vendor” and will now read as follows:**

\* \* \*

**Food Truck and Trailer Vendor.** A food truck and trailer vendor **—commonly referred to only as a “food truck”—**is a vendor that operates a commercially-manufactured motorized self-contained food service operation truck or towed trailer unit designed to be readily movable. Food truck and trailer vendors prepare ready-to-eat food that is cooked, wrapped, packaged, processed, or portioned for service, sale, or distribution. Any food truck and trailer vendor must completely retain its mobility at all times. Mobile food trucks and trailer units are not meant to be permanent facilities. A food truck and trailer vendor does not mean a stand or a booth.

\* \* \*

**Explanation:** This revised definition aims to bring greater consistency between the City, MPC and Caddo Parish Health Unit regulations regarding mobile food vending by providing for similar definitions of key terms, providing for more oversight of for food truck and trailer vendors by verifying City permits, and by providing for agreed upon operational requirements that serve to promote the health and safety of the general public.

- 4. Add new use standard of “Food Truck and Trailer Vendor” in Shreveport and Caddo Parish UDC ARTICLE 6. USE STANDARDS, SECTION 6.1. USE STANDARDS, as subsection S. Re-alphabetize accordingly.**

**[Note: See Exhibit “D” for revised Food Truck and Trailer Vendor]**

**Explanation:** At the June 11, 2019 City Council Meeting, an amendment was passed requesting the MPC to consider removing the requirement that a food truck vendor must provide the MPC with each location where the food truck will operate, and to substitute that requirement, with the requirement that the vendor agrees to abide by specific rules and regulations, with the understanding that the vendor can be fined or lose the temporary use permit if the agreement is not honored. These revised use standards describe what is required, where food trucks and trailer vendors are allowed to legally operate, and what operational standards and limitations regulate them. Food truck and trailer vendors conducting business on private property or City-owned property require approval of a Food Truck and Trailer Vendor License, issued through the Office of the MPC and shall abide with all zoning and operational requirements as established by the UDC, as well as all other applicable ordinances, statutes, rules and regulations of the City and State of Louisiana.

- 5. Amend the use standard of “Food Truck Park” in Shreveport and Caddo Parish UDC ARTICLE 6. USE STANDARDS, SECTION 6.1 USE STANDARDS, and add new sub-section “g” under General Regulations to read as follows.**

\* \* \*

**g. A food truck and trailer license is required for a food truck and trailer vendor operating in a food truck park.**

**Explanation:** Under these new code-text amendments, a food truck and trailer Vendor’s License is

- 6. Delete in its entirety the temporary use standard of “Food Truck Vendor” and replace with new name and use standard “Food Truck and Trailer Vendor” in Shreveport and Caddo Parish UDC ARTICLE 6. USE STANDARDS, SECTION 6.2. TEMPORARY USE STANDARDS, as subsection D.**

**[Note: See Exhibit “D” for revised Food Truck and Trailer Vendor]**

**Explanation:** Due to the fact that a temporary use permit is no longer required for a food truck and trailer vendor, this use needs to be moved to ‘Principal Use’ section of the Use Matrix.



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### 7. Amend the temporary use standard of “Temporary Outdoor Events” in Shreveport and Caddo Parish UDC ARTICLE 6. USE STANDARDS, SECTION 6.2. TEMPORARY USE STANDARDS to read as follows.

#### E. Temporary Outdoor Events

1. A temporary use permit is required for any temporary outdoor event on private property such as, but not limited to, outdoor concerts, festivals, carnivals, circuses and **special events, or** any other similar outdoor activity, and **lasts longer than three (3) days has a maximum duration of four days per event, with a minimum of 15 days between events, with the following exceptions:**

***A temporary use permit for a carnival or circus is valid for a period of three events per calendar on the same lot no more than 16 consecutive days in duration, with a minimum of 30 days between events. An extended duration and the minimum time between events can be approved by the Zoning Administrator.***

2. A temporary use permit is not required for special outdoor events that have been approved by the Shreveport Public Assembly and Recreation Department (SPAR) for events on City-owned property or in the City's public right-of-way.
3. Unless specified in the subsection, any special event or activity is limited to no more than **6 12** times per year and each event shall be no longer than ~~40~~ **4** days. Each event requires its own specific approval and permit.
4. The activity shall require adequate off-street parking and accessibility.
5. The Fire Department and Police Department shall have determined that the site is accessible for public safety vehicles and equipment.
6. Any existing or proposed permanent or temporary structures shall comply with applicable regulations of this Code.
7. Adequate restroom facilities shall be provided and screened.
8. *Adjacent property owners shall be notified of the proposed event before its approval.*
9. *Within seven (7) days of the conclusion of the event, the site shall be left clean and restored to its previous condition or improved condition, and any temporary structures must be removed.*
10. *Signage, temporary or permanent, shall be in accordance with Article 9 of this Code.*
11. Commercial circuses, carnivals or fairs shall not be permitted in residential districts **and are allowed for not more than 16 consecutive days, once every three months.** All facilities associated with a carnival shall be located at least 100 feet from the property line of the closest residential property or use.
12. Special outdoor events run by non-profit, philanthropic organizations occurring no longer than seven consecutive days are allowed once every three months.
13. A management plan is required for any temporary outdoor event, and shall be submitted as part of the temporary use permit application.

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**Explanation:** *Temporary Outdoor Events* needs to be amended match similar language in the City Code. This language was overlooked in the previous set of code-text amendments.