

ARTICLE 14. CODE ADMINISTRATORS

- 14.1 DESIGNEES**
- 14.2 CADDO PARISH PLANNING AND ZONING COMMISSION**
- 14.3 PARISH COMMISSION**
- 14.4 EXECUTIVE DIRECTOR**
- 14.5 ZONING ADMINISTRATOR**
- 14.6 HISTORIC PRESERVATION COMMISSION**

14.1 DESIGNEES

Certain officials within this section are cited as having powers that may also be administered by a designee, indicated in this section by the language “designee.” The ability to direct powers to a designee applies to the actions of such officials throughout this Code.

14.2 CADDO PARISH PLANNING AND ZONING COMMISSION

The Caddo Parish Planning and Zoning Commission has the following specific powers pursuant to this Code:

- A.** To make recommendations on zoning text and map amendment applications.
- B.** To make final decisions on special use applications.
- C.** To make recommendations on planned unit development applications.
- D.** To make final decisions on site plan reviews when required by this Code.
- E.** To make final decisions on appeals of site plan reviews conducted by the Executive Director.
- F.** To make final decisions on subdivisions.
- G.** To make final decisions on variance applications.
- H.** To make final decisions on zoning appeals.

14.3 PARISH COMMISSION

The Parish Commission has the following specific powers pursuant to this Code:

- A.** To make final decisions on zoning map amendment applications for lots within Caddo Parish.
- B.** To make final decisions on zoning text amendment applications.
- C.** To make final decisions on appeals of the approval or denial of special use applications for lots within Caddo Parish.
- D.** To make final decisions on planned unit development applications for lots within Caddo Parish.

14.4 ZONING BOARD OF APPEALS

The Zoning Board of Appeals has the following powers pursuant to this Code:

- A.** To make final decisions on variance applications.
- B.** To make final decisions on zoning appeals.

14.5 EXECUTIVE DIRECTOR

The Executive Director may designate one or more staff persons to act as the Executive Director; however, a zoning decision may only be rendered once. The Executive Director, or his/her designee, has the following powers pursuant to this Code:

- A. To review and make final decisions on administrative exception applications.
- B. To review and make final decisions on site plan review applications when required by this Code.
- C. To review and make final decisions on zoning interpretation applications.
- D. To receive and forward zoning applications as required by this Code to the appropriate administrative bodies.

14.6 ZONING ADMINISTRATOR

The Zoning Administrator may designate one or more staff persons to act as the Zoning Administrator; however, a zoning decision may only be rendered once. The Zoning Administrator, or his/her designee, has the following powers, with the concurrence of the Executive Director, pursuant to this Code:

- A. To review and make final decisions on temporary use permit applications.
- B. To review and make final decisions on sign permit applications.
- C. To conduct inspections of structures or the use of land to determine whether there is compliance with this Code, and, in case of any violation, order corrective action.