ARTICLE 14. CODE ADMINISTRATORS

- 14.1 **DESIGNEES**
- 14.2 CADDO PARISH PLANNING AND ZONING COMMISSIONMETROPOLITAN PLANNING COMMISSION
- 14.3 **CADDO PARISH COMMISSION**
- 14.4 **ZONING BOARD OF APPEALS**
- 14.<u>6-4</u> EXECUTIVE DIRECTOR OF ZONING ADMINISTRATOR **EXECUTIVE DIRECTOR OF THE MPC**

14.1 **DESIGNEES**

Certain officials within this section are cited as having powers that may also be administered by a designee, indicated in this section by the language "designee." The ability to direct powers to a designee applies to the actions of such officials throughout this Code.

14.2 CADDO PARISH PLANNING AND ZONING COMMISSION METROPOLITAN PLANNING COMMISSION

The Metropolitan Planning Commission has the following specific powers pursuant to this Code:

- A. To make recommendations on zoning text and map amendment applications.
- B. To make final decisions on special use applications.
- **C.** To make recommendations on planned unit development applications.
- **D.** To make final decisions on site plan reviews when required by this Code.
- E. To make final decisions on appeals of site plan reviews conducted by the Executive Director.
- F. To make final decisions on subdivisions.

CADDO PARISH COMMISSION 14.3

The Caddo Parish Commission has the following specific powers pursuant to this Code:

- A. To make final decisions on zoning map amendment applications for lots within for the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport.
- **B.** To make final decisions on zoning text amendment applications.
- C. To make final decisions on appeals of the approval or denial of special use applications for lots for the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport.
- D. To make final decisions on planned unit development applications for lots for the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport.
- **E.** To make final decisions on variance and special exception use applications.
- F. To make final decisions on zoning appeals.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals has the following powers pursuant to this Code:

A. To make final decisions on variance and special exception use applications.

B. To make final decisions on zoning appeals.

14.54 EXECUTIVE DIRECTOR OF THE MPC

The Executive Director may designate one or more staff persons to act as the Executive Director; however, a zoning decision may only be rendered once. The Executive Director, or his/her designee, has the following powers pursuant to this Code:

- A. To review and make final decisions on administrative exception applications.
- B. To review and make final decisions on site plan review applications when required by this Code.
- **C.** To review and make final decisions on zoning interpretation applications.
- **D.** To receive and forward zoning applications as required by this Code to the appropriate administrative bodies.

14.6 ZONING ADMINISTRATOR

The Zoning Administrator may designate one or more staff persons to act as the Zoning Administrator; however, a zoning decision may only be rendered once. The Zoning Administrator, or his/her designee, has the following powers, with the concurrence of the Executive Director, pursuant to this Code:

- A. To review and make final decisions on temporary use permit applications.
- B. To review and make final decisions on sign permit applications.
- **C.** To conduct inspections of structures or the use of land to determine whether there is compliance with this Code, and, in case of any violation, order corrective action.

