



# Appeals Application

Revised 12.8.2023

## 1. PROJECT INFORMATION

Project Name: \_\_\_\_\_ Associated Case (if applicable): \_\_\_\_\_

Project Address/Location: \_\_\_\_\_

Existing Use of Property: \_\_\_\_\_ Current Zoning District(s): \_\_\_\_\_

## 2. APPEAL CASE TYPE

- Appeal of Executive Director Decision
- Appeal of Zoning Administrator Decision

## 3. REQUEST

- Request as:
- Applicants
  - Aggrieved Party

## 4. APPEAL DESCRIPTION

*(Explain Reason for appeal. Attach additional sheets as necessary.)*



# Appeals Application

Revised 12.8.2023

## 5. CONTACT INFORMATION

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

**NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS:** ALL property owners must sign. All **property owners** must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. **If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.**

### Applicant Contact Information

Check if Primary Contact

Name: \_\_\_\_\_ Company (if applicable): \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address (street, city, state, zip): \_\_\_\_\_

### Current Property Owner Contact Information (Not required for Aggrieved Party)

Check if Primary Contact

Name: \_\_\_\_\_ Company (if applicable): \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address (street, city, state, zip): \_\_\_\_\_

Designee Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Property Owner, check one of the following (Not required for Aggrieved Party):

I will represent the application myself; OR  I hereby designate (*insert name of project representative*) \_\_\_\_\_ to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

### Acknowledgment:

I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (Not required for Aggrieved party)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_