



CADDO PARISH FEE WORKSHEET FOR THE CADDO PARISH UDC

Fees must be **paid in full** at the time of submittal

- I. ADMINISTRATIVE EXCEPTION TO ZONING**
 - Administrative Exception to Zoning..... 150.00
- II. APPEALS**
 - **Special Use Permit Appeal**
 - Appeal to Parish Commission (Applicants Only)..... 250.00
 - Appeal to Parish Commission (Aggrieved Party Only)..... No Fees
 - **Administrative Special Use Permit Appeal**
 - Appeal to Parish Commission (Applicants Only) 250.00
 - Appeal to Parish Commission (Aggrieved Party Only)..... No Fees
 - **Administrative Decision Appeal**
 - Appeal to the Planning and Zoning Commission 650.00
 - Appeal to Parish Commission (Applicants Only)..... 250.00
 - Appeal to Parish Commission (Aggrieved Party Only)..... No Fees
 - **Special Exception Use Appeal**
 - Appeal to Parish Commission (Applicants Only)..... 250.00
 - Appeal to Parish Commission (Aggrieved Party Only) No Fees
 - **Temporary Use Permit Appeal**
 - Appeal to Parish Commission (Applicants Only)..... 250.00
 - Appeal to Parish Commission (Aggrieved Party Only)..... No Fees
 - **Planning and Zoning Commission Decision Appeal**
 - Appeal to Caddo Parish District Court (Applicants Only)..... Contact Caddo Parish District Court for fees
 - Appeal to Caddo Parish District Court (Aggrieved Party Only)..... Contact Caddo Parish District Court for fees
- III. CERTIFICATE OF OCCUPANCY**
 - Commercial Certificate of Occupancy..... 50.00
 - Home-Based Certificate of Occupancy..... 25.00
 - Temporary Certificate of Occupancy..... 37.50
 - Property Occupied without a Valid Certificate of Occupancy..... Fees Double
- IV. CODE TEXT AMENDMENT**
 - Non-Governmental/Non-Municipal Entity..... 250.00
 - Governmental / Municipal Entity No Fees
- V. MAP FEES**
 - Single Plotted Zoning Map (36" x 36")..... 20.00
 - Set Plotted Zoning Maps 190.00
 - Single Zoning Map on CD (.pdf format)..... 8.00
 - Set of Zoning Maps on CD (.pdf format) 30.00
 - Any Prepared Map Ready to Plot 15.00
 - Custom Map - Base fee..... 20.00
 - Per Hour Fee (after the first hour)..... 20.00
- VI. PLANNED UNIT DEVELOPMENTS**
 - Base Application Fee Plus..... 500.00
 - Site Plan Review..... 650.00
 - Per Acre Fee (after first 5 acres – maximum)..... 50.00
 - Amend Ordinance Stipulations..... 650.00
- VII. PRE-APPLICATION CONFERENCE (PAC)**
 - Pre-Application Conference (PAC)..... No Fees
- VIII. REZONING**
 - Base Fee..... 500.00



IX. SIGN PERMIT

- A-Frame Sign 30.00
- Attention Getting Device 100.00
- Billboard (New or Major Structural Modifications or Change in the Number of Faces) 200.00
- Billboard (Face Change) No Fees
- Billboard (New Electronic) 500.00
- Billboard Annual Review (Pre Billboard) 12.50
- Canopy Sign (50 sf Or Less) 30.00
- Canopy Sign (51 sf Or More) 40.00
- Electronic Message Sign 100.00
- Free Standing/Monument 100.00
- Marquee Or Roof Sign 75.00
- Projecting Sign 30.00
- Public Information Event Sign 75.00
- Scoreboard 100.00
- Wall Sign Or Awning Sign, Banner Exhibition Sign (60 sf or Less) 17.50
- Wall Sign Or Awning Sign, Banner Exhibition Sign (61 sf to 120 sf) 27.50
- Wall Sign Or Awning Sign, Banner Sign (121 sf to 250 sf) 37.50
- Wall Sign, Or Awning Sign, Banner Exhibition Sign (any size larger than 251 sf) 55.00
- Sign Installed Without A Permit Fees Doubl

X. SITE PLAN

- Base Fee 300.00
- Administrative Site Plan Modification 100.00

XI. SMALL PLANNED UNIT DEVELOPMENTS

- Base Fee 375.00
 - Per Acre Fee 25.00
- Amend Ordinance Stipulations 650.00

XII. SPECIAL EXCEPTION USE

- Special Exception Use Base Fee 300.00
- Administrative Special Exception Use Base Fee 300.00

XIII. SPECIAL USE PERMITS

- Special Use Permit Base Fee 375.00
 - Special use Permit Site Plan Review 375.00
 - Per Acre Fee (in addition to Special Use Permit Site Plan Review base fee – maximum total fee of \$1,300.00)*
 applies only to properties exceeding one acre 25.00

XIV. SUBDIVISION APPLICATION

- Preliminary Plat
 - Base Fee 100.00
- Final Plat/Re-Plat
 - Base Fee, Plus 100.00
 - Per Lot fee (in addition to the base fee- maximum total fee of \$1,300.00) 10.00
- Revised Plat / Including Lot Combinations
 - Base Fee 100.00

XV. TEMPORARY USE APPROVALS

- Batch Plant / Rock Crushing Facility of Borrow Pit 500.00
- Farmers Market 25.00
- Other Temporary Use (i.e. Food Truck Vendor, Temporary Outdoor Entertainment, Temporary Outdoor Sales, Temporary Outdoor Container, Seasonal Sales, etc.) 25.00



Revised March 2023

CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

XVI. VARIANCE

- Residential Variance to Zoning..... 300.00
- Commercial /Industrial Variance to Zoning..... 300.00
- Other Variances..... 450.00

XVII. WIRELESS TELECOMMUNICATIONS:

- Wireless Communication Towers Review..... 650.00

XVIII. ZONING INTERPRETATION AND VERIFICATION

- Zoning Interpretation..... 62.50
- Zoning Verification Letter..... 75.00