



PRE-APPLICATION CONFERENCE SCHEDULE AND DEADLINES 2021

*In an effort to ensure that the best customer service levels are provided to all of our applicants, **incomplete submittals will not be accepted.***

Pre-Application Submittal Deadline	Conceptual Site Plan Submittal Deadline	Pre-Application Conference Agenda Released	Pre-Application Conference	Earliest date to submit a Formal Site Plan Application
4:00 PM	Due by NOON	12:00 PM	10:00 AM	9:00 AM
January 2020				
12/24/2020	12/29/2020	12/30/2020	01/07/2021	01/11/2021
01/07/2021	01/14/2021	01/15/2021	01/21/2021	01/25/2021
February				
01/21/2021	01/28/2021	01/29/2021	02/04/2021	02/08/2021
02/04/2021	02/11/2021	02/12/2021	02/18/2021	02/22/2021
March				
02/18/2021	02/25/2021	02/26/2021	03/04/2021	03/08/2021
03/04/2021	03/11/2021	03/12/2021	03/18/2021	03/22/2021
April				
03/18/2021	03/25/2021	03/26/2021	04/01/2021	04/05/2021
04/01/2021	04/08/2021	04/09/2021	04/15/2021	04/19/2021
04/15/2021	04/22/2021	04/23/2021	04/29/2021	05/03/2021
May				
04/29/2021	05/06/2021	05/07/2021	05/13/2021	05/17/2021
05/13/2021	05/20/2021	05/21/2021	05/27/2021	06/01/2021
June				
05/27/2021	06/03/2021	06/04/2021	06/10/2021	06/14/2021
06/10/2021	06/17/2021	06/18/2021	06/24/2021	06/28/2021
July				
07/01/2021	07/08/2021	07/09/2021	07/15/2021	07/19/2021
07/15/2021	07/22/2021	07/23/2021	07/29/2021	08/02/2021
August				
07/29/2021	08/05/2021	08/06/2021	08/12/2021	08/16/2021
08/12/2021	08/19/2021	08/20/2021	08/26/2021	08/30/2021
September				
08/26/2021	09/02/2021	09/03/2021	09/09/2021	09/13/2021
09/09/2021	09/16/2021	09/17/2021	09/23/2021	09/27/2021
October				
09/30/2021	10/07/2021	10/08/2021	10/14/2021	10/18/2021
10/14/2021	10/21/2021	10/22/2021	10/28/2021	11/01/2021
November				
10/28/2021	11/04/2021	11/05/2021	11/11/2021	11/15/2021



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December/ January 2021				
11/18/2021	11/23/2021 @ 4PM	11/24/2021	12/02/2021	12/06/2021
12/02/2021	12/09/2021	12/10/2021	12/16/2021	12/20/2021
12/23/2021	12/28/2021@4pm	12/29/2021	01/06/2022	

1. **Note: It is recommended that applicants schedule a meeting in order to submit an application.**
2. Bold dates represent adjusted event dates due to department observed holidays.
3. The Pre-Application Submittal does not guarantee consideration for the Pre-Application Conference. The applicant must submit an 'approved' Conceptual Site Plan by the deadline shown. Once provided, the applicant will be placed on the next available pre-application conference agenda.
4. To schedule a Pre-Application Submittal or Formal Site Plan Submittal, please contact a planner at (318) 673-6480.