

Metropolitan **Planning** Commission

Shreveport | Caddo Parish

Caddo Parish Fees

(revised August 25, 2020)

Land Development Department

505 Travis Street, Suite 440
Shreveport, LA 71101 | phone 318-673-6480

www.shreveportcaddompc.com



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CADDO PARISH FEE WORKSHEET FOR THE UDC

Fees must be **paid in full** at the time of submittal.

APPLICATION(S)	Fees
CODE TEXT AMENDMENT	
Non-Governmental/Non-Municipal Entity	250.00
Governmental / Municipal Entity	No Charge
MPC APPLICATIONS	
REZONING	
Base Application Fee, Plus	500.00
PLANNED UNIT DEVELOPMENT (Preliminary Site Plan)	
Base Application Fee, Plus	500.00
SMALL PLANNED UNIT DEVELOPMENT (Site Plan)	
Base Application Fee, Plus	375.00
:Per Acre Fee (after first acre – maximum total fee of \$1,000.00)	25.00
AMEND ORDINANCE STIPULATIONS	
Amend Ordinance Stipulations	650.00
PRELIMINARY PLAT	
Base Application Fee	100.00
FINAL PLAT/RE-PLAT	
Base Application Fee, Plus	100.00
:Per Lot Fee (in addition to base fee – maximum total fee of \$1,300.00)	10.00
REVISED PLAT	
Revised Plats, including Lot Combinations	150.00
SPECIAL USE PERMIT	
Special Use Permit Base Fee	375.00
Special Use Permit Site Plan Review	375.00
:Per Acre Fee (in addition to Special Use Permit Site Plan Review base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre	25.00
APPEALS	
Administrative Decision Appeal	500.00
Appeal to Parish Commission (Applicants Only)	250.00
VARIANCES	
ZONING	
Residential Variance to Zoning	300.00
Commercial / Industrial Variance to Zoning	300.00
Residential Administrative Variance to Zoning	350.00
Commercial / Industrial Administrative Exception to Zoning	500.00
VARIANCES	
Other	450.00
ADMINISTRATIVE DECISION APPEAL	
Administrative Decision Appeal	650.00
ADMINISTRATIVE APPLICATIONS	
TEMPORARY USE APPROVALS	
Batch Plant/Rock Crushing Facility Or Borrow Pit (Separate Administrative Site Plan Approval Fee May Be Required)	500.00
Farmers Market (Separate Administrative Site Plan May Be Required)	25.00
Other Temporary Use (i.e. Food Truck Vendor, Temporary Outdoor Entertainment, Temporary Outdoor Sales Or Temporary Storage Container)	25.00
VARIANCES	
Variance	150.00
SITE PLAN	
Pre-Application Conference (PAC)	No Charge
Base Application Fee, Plus	300.00
Administrative Site Plan Modification	100.00
PUD SITE PLAN	
Base Application Fee, Plus	650.00
:Per Acre Fee (after first 5 acres – maximum)	50.00
CERTIFICATES OF OCCUPANCY	
Home Based Business	25.00
Commercial Location	50.00
Temporary Certificate of Occupancy	37.50
Property Occupied without a Valid Certificate of Occupancy	Fees Double



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APPLICATION(S) continued	Fees
ZONING INTERPRETATION & VERIFICATION	
Zoning Interpretation	62.50
Zoning Verification Letter	75.00
MAP FEES	
Single Plotted Zoning Map (36" x 36")	8.00
Set Plotted Zoning Maps	190.00
Single Zoning Map on CD (.pdf format)	8.00
Set of Zoning Maps on CD (.pdf format)	30.00
Any Prepared Map Ready to Plot	15.00
Custom Map - Base fee	20.00
:Per Hour Fee (after the first hour)	20.00
WIRELESS COMMUNICATION TOWERS REVIEW	
Wireless Communication Towers Review	500.00
SIGNS	
SIGN PERMITS	
A-Frame Sign	30.00
Attention Getting Device	100.00
Billboard (New or Major Structural Modifications or Change in the Number of Faces)	200.00
Billboard (Face Change)	No Charge
Billboard (New Electronic)	500.00
Billboard Annual Review (Pre Billboard)	12.50
Canopy Sign (50 sf Or Less)	30.00
Canopy Sign (51 sf Or More)	40.00
Electronic Message Sign	100.00
Free Standing/Monument	100.00
Marquee Or Roof Sign	75.00
Projecting Sign	30.00
Public Information Event Sign	75.00
Scoreboard	100.00
Wall Sign Or Awning Sign, Banner Exhibition Sign (60 sf or Less)	17.50
Wall Sign Or Awning Sign, Banner Exhibition Sign (61 sf to 120 sf)	27.50
Wall Sign Or Awning Sign, Banner Sign (121 sf to 250 sf)	37.50
Wall Sign, Or Awning Sign, Banner Exhibition Sign (any size larger than 251 sf)	55.00
Sign Installed Without A Permit (ALL FEES DOUBLE)	