

# Metropolitan**Planning**Commission

*City of Shreveport | Caddo Parish*

## **City of Shreveport Fees**

### **Land Development Department**

505 Travis Street, Suite 440  
Shreveport, LA 71101 | phone 318-673-6480

[www.shreveportcaddompc.com](http://www.shreveportcaddompc.com)



### MPC FEE WORKSHEET FOR THE UDC

This worksheet will be filled out by an MPC Planner during application submittal. Fees must be **paid in full** at that time.

Submission Date:			
Project Name:			
Applicant Contact:			
Project Location:			
Planning and Zoning Case Number:			
<b>APPLICATION(S)</b>	<b>Units</b>	<b>Fees</b>	<b>Total Review Fee</b>
<b>CODE TEXT AMENDMENT</b>			
Non-Governmental / Non-Municipal Entity		500.00	\$0.00
Governmental / Municipal Entity		No Charge	\$0.00
<b>MPC APPLICATIONS</b>			
<b>REZONING</b>			
Base Application Fee, Plus		750.00	\$0.00
:Per Acre Fee (in addition to base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
<b>PLANNED UNIT DEVELOPMENT (Preliminary Site Plan)</b>			
Base Application Fee, Plus		1,000.00	\$0.00
:Per Acre Fee (after first 5 acres – maximum total fee of \$1,500.00)		50.00	\$0.00
<b>SMALL PLANNED UNIT DEVELOPMENT (Site Plan)</b>			
Base Application Fee, Plus		750.00	\$0.00
:Per Acre Fee (after first acre – maximum total fee of \$1,000.00)		50.00	\$0.00
<b>AMEND ORDINANCE STIPULATIONS</b>			
Amend Ordinance Stipulations		650.00	\$0.00
<b>PRELIMINARY PLAT</b>			
Base Application Fee		300.00	\$0.00
<b>FINAL PLAT/RE-PLAT</b>			
Base Application Fee, Plus		300.00	\$0.00
:Per Lot Fee (in addition to base fee – maximum total fee of \$1,300.00)		20.00	\$0.00
<b>REVISED PLAT</b>			
Revised Plats, including Lot Combinations		300.00	\$0.00
<b>SPECIAL USE PERMIT</b>			
Special Use Permit Base Fee		750.00	\$0.00
Special Use Permit Site Plan Review		650.00	\$0.00
:Per Acre Fee (in addition to Special Use Permit Site Plan Review base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
<b>APPEALS</b>			
Administrative Decision Appeal		650.00	\$0.00
Appeal to City Council (Applicants Only)		250.00	\$0.00
<b>FAÇADE REVIEW</b>			
Minor Façade Improvements to Existing Buildings		250.00	\$0.00
<b>VARIANCES</b>			
<b>ZONING</b>			
Residential Variance to Zoning		350.00	\$0.00
Commercial / Industrial Variance to Zoning		500.00	\$0.00
Residential Administrative Variance to Zoning		350.00	\$0.00
<b>VARIANCES</b>			
Other		450.00	\$0.00
<b>ADMINISTRATIVE DECISION APPEAL</b>			
Administrative Decision Appeal		650.00	\$0.00
<b>ADMINISTRATIVE APPLICATIONS</b>			
<b>TEMPORARY USE APPROVALS</b>			
Batch Plant/Rock Crushing Facility Or Borrow Pit (Separate Administrative Site Plan Approval Fee May Be Required)		350.00	\$0.00
Farmers Market (Separate Administrative Site Plan May Be Required)		50.00	\$0.00
Other Temporary Use (i.e. Food Truck Vendor, Temporary Outdoor Entertainment, Temporary Outdoor Sales Or Temporary Storage Container)		50.00	\$0.00
<b>VARIANCES</b>			
Variance		150.00	\$0.00
<b>SITE PLAN</b>			
Pre-Application Conference (PAC)		No Charge	\$0.00
Preliminary Site Plan		250.00	\$0.00
Final Site Plan, Plus (if applicant submitted a Preliminary Site Plan)		400.00	\$0.00
:Per Acre Fee (in addition to administrative site plan review base fee amount – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
Final Site Plan, Plus (if applicant did not submit a Preliminary Site Plan)		650.00	\$0.00
:Per Acre Fee (in addition to administrative site plan review base fee amount – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
Administrative Site Plan Modification		100.00	\$0.00
<b>PUD SITE PLAN</b>			
Base Application Fee, Plus		650.00	\$0.00
:Per Acre Fee (after first 5 acres - maximum)		50.00	\$0.00
<b>CERTIFICATES OF OCCUPANCY</b>			
Home Based Business		75.00	\$0.00
Commercial Location		125.00	\$0.00
Temporary Certificate of Occupancy		75.00	\$0.00
Property Occupied without a Valid Certificate of Occupancy		250.00	\$0.00
<b>ZONING INTERPRETATION &amp; VERIFICATION</b>			
Zoning Interpretation		125.00	\$0.00



## MPC FEE WORKSHEET FOR THE UDC

APPLICATION(S) continued	Units	Fees	Total Review Fee
<b>HISTORIC PRESERVATION</b>			
Certificate of Appropriateness		50.00	\$0.00
Certificate of Demolition		50.00	\$0.00
<b>ZONING INTERPRETATION &amp; VERIFICATION</b>			
Zoning Verification Letter		75.00	\$0.00
<b>MAP FEES</b>			
Single Plotted Zoning Map (36" x 36")		12.00	\$0.00
Set Plotted Zoning Maps		190.00	\$0.00
Single Zoning Map on CD (.pdf format)		10.00	\$0.00
Set of Zoning Maps on CD (.pdf format)		30.00	\$0.00
Any Prepared Map Ready to Plot		15.00	\$0.00
Custom Map - Base fee		20.00	\$0.00
.Per Hour Fee (after the first hour)		20.00	\$0.00
<b>WIRELESS TELECOMMUNICATIONS: SMALL WIRELESS FACILITIES</b>			
<b>NEW FACILITY</b>			
Application Processing Fee		2,000.00	\$0.00
Permit (WTFP) - One-Time Fee per Facility		1,500.00	\$0.00
<b>BATCHED NEW FACILITY</b>			
Batched Submittal -- First individual application contained in a batched submittal.		2,000.00	\$0.00
.Additional Individual Applications contained in a Batched Submittal -- \$200 for each additional application		200.00	\$0.00
Permit (WTFP) - One-Time Fee per Facility		1,500.00	\$0.00
<b>NON-SECTION 6409(a) MODIFICATIONS (Substantial Change)</b>			
Application Processing Fee		2,000.00	\$0.00
Permit (WTFP) - Fee per Facility		No Charge	\$0.00
<b>SECTION 6409(a) MODIFICATIONS (Non-Substantial Change)</b>			
No Application and No Fees required. Notice of Section 6409(a) Modifications (a non-substantial change) is required at no charge.		No Charge	\$0.00
<b>ROUTINE MAINTENANCE</b>			
No Application and No Fees required for Routine Maintenance		No Charge	\$0.00
<b>ATTACHMENT TO CITY-OWNED POLES AND STRUCTURES</b>			
Annual rate to place a small wireless facility on a City-owned pole or other City-owned structure in.		50.00 per year	\$0.00
<b>WIRELESS TELECOMMUNICATIONS: MACRO TOWERS</b>			
<b>NEW FACILITY</b>			
Current fee schedule for Site Plan Review or SUP		650.00	\$0.00
<b>MODIFICATIONS</b>			
Administrative Approval		650.00	\$0.00
<b>SIGN PERMITS</b>			
A-Frame Sign		60.00	\$0.00
Attention Getting Device		200.00	\$0.00
Billboard (New or Major Structural Modifications or Change in the Number of Faces)		500.00	\$0.00
Billboard (Face Change)		No Charge	\$0.00
Billboard (New Electronic)		500.00	\$0.00
Billboard Annual Review (Per Billboard)		25.00	\$0.00
Canopy Sign (50 sf Or Less)		60.00	\$0.00
Canopy Sign (51 sf Or More)		80.00	\$0.00
Electronic Message Sign		200.00	\$0.00
Free Standing/Monument		200.00	\$0.00
Marquee Or Roof Sign		150.00	\$0.00
Projecting Sign		60.00	\$0.00
Public Information Event Sign		150.00	\$0.00
Scoreboard		200.00	\$0.00
Wall Sign Or Awning Sign, Banner Exhibition Sign (60 sf or Less)		35.00	\$0.00
Wall Sign Or Awning Sign, Banner Exhibition Sign (61 sf to 120 sf)		55.00	\$0.00
Wall Sign Or Awning Sign, Banner Sign (121 sf to 250 sf)		75.00	\$0.00
Wall Sign, Or Awning Sign, Banner Exhibition Sign (any size larger than 251 sf)		110.00	\$0.00
Sign Installed Without A Permit (ALL FEES DOUBLE)			\$0.00
		Application Total:	\$0.00
		Total Paid:	
		Paid / Check Number:	
SIGNATURE OF APPLICANT _____			