



## PRE-APPLICATION CONFERENCE SCHEDULE AND DEADLINES 2019

*In an effort to ensure that the best customer service levels are provided to all of our applicants, incomplete submittals will not be accepted.*

Pre-Application Submittal Deadline	Conceptual Site Plan Submittal Deadline	Pre-Application Conference Agenda Released	Pre-Application Conference	Earliest date to submit a Formal Site Plan Application
4:00 PM	Due by NOON	9:00 AM	10:00 AM	9:00 AM
<b>January 2019</b>				
12/27/2018	01/03/2019	01/04/2019	01/10/2019	01/14/2019
01/10/2019	01/17/2019	01/18/2019	01/24/2019	01/28/2019
<b>February</b>				
01/24/2019	01/31/2019	02/01/2019	02/07/2019	02/11/2019
02/07/2019	02/14/2019	02/15/2019	02/21/2019	02/25/2019
<b>March</b>				
02/21/2019	02/28/2019	03/01/2019	03/07/2019	03/11/2019
03/07/2019	03/14/2019	03/15/2019	03/21/2019	03/25/2019
<b>April</b>				
03/21/2019	03/28/2019	03/29/2019	04/04/2019	04/08/2019
04/04/2019	04/11/2019	04/12/2019	04/18/2019	04/22/2019
<b>May</b>				
04/18/2019	04/25/2019	04/26/2019	05/02/2019	05/06/2019
05/02/2019	05/09/2019	05/10/2019	05/16/2019	05/20/2019
05/16/2019	05/23/2019	05/24/2019	05/30/2019	06/03/2019
<b>June</b>				
05/30/2019	06/06/2019	06/07/2019	06/13/2019	06/17/2019
06/13/2019	06/20/2019	06/21/2019	06/27/2019	07/01/2019
<b>July</b>				
06/27/2019	<b>07/03/2019 4:00 PM</b>	07/05/2019	07/11/2019	07/15/2019
07/11/2019	07/18/2019	07/19/2019	07/25/2019	07/29/2019
<b>August</b>				
07/25/2019	08/01/2019	08/02/2019	08/08/2019	08/12/2019
08/08/2019	08/15/2019	08/16/2019	08/22/2019	08/26/2019
<b>September</b>				
08/22/2019	08/29/2019	08/30/2019	09/05/2019	09/09/2019
09/05/2019	09/12/2019	09/13/2019	09/19/2019	09/23/2019
<b>October</b>				
09/19/2019	09/26/2019	09/27/2019	10/03/2019	10/07/2019
10/03/2019	10/10/2019	10/11/2019	10/17/2019	10/21/2019
10/17/2019	10/24/2019	10/25/2019	10/31/2019	11/04/2019
<b>November</b>				
10/31/2019	11/07/2019	11/08/2019	11/14/2019	11/18/2019



## PRE-APPLICATION CONFERENCE SCHEDULE AND DEADLINES 2019

Pre-Application Submittal Deadline	Conceptual Site Plan Submittal Deadline	Pre-Application Conference Agenda Released	Pre-Application Conference	Earliest date to submit a Formal Site Plan Application
4:00 PM	Due by NOON	9:00 AM	10:00 AM	9:00 AM
<b>December/ January 2020</b>				
11/21/2019	<b>11/26/2019 4:00 PM</b>	<b>11/27/2019</b>	<b>12/05/2019</b>	12/09/2019
12/05/2019	12/12/2019	12/13/2019	12/19/2019	12/23/2019
12/19/2019	12/26/2019	12/27/2019	01/02/2020	01/06/2020

1. **Note: It is recommended that applicants schedule a meeting in order to submit an application.**
2. Bold dates represent adjusted event dates due to department observed holidays.
3. The Pre-Application Submittal does not guarantee consideration for the Pre-Application Conference. The applicant must submit an 'approved' Conceptual Site Plan by the deadline shown. Once provided, the applicant will be placed on the next available pre-application conference agenda.
4. To schedule a Pre-Application Meeting or Formal Site Plan Submittal, please contact a planner at (318) 673-6480.