PRE-APPLICATION & CONCEPTUAL
SITE PLAN REVIEW SCHEDULE AND DEADLINES 2019

In an effort to ensure that the best customer service levels are provided to all of our applicants, __incomplete submittals will not be accepted__.

Pre-Application Submittal Deadline	Conceptual Site Plan Submittal Deadline	Pre-Application Conference Agenda Released	Pre-Application Conference	Earliest date to submit a Formal Site Plan Application
4:00 PM	Due by NOON	9:00 AM	10:00 AM	9:00 AM
January 2019				
12/27/2018	01/03/2019	01/04/2019	01/10/2019	01/14/2019
01/10/2019	01/17/2019	01/18/2019	01/24/2019	01/28/2019
February				
01/24/2019	01/31/2019	02/01/2019	02/07/2019	02/11/2019
02/07/2019	02/14/2019	02/15/2019	02/21/2019	02/25/2019
March				
02/21/2019	02/28/2019	03/01/2019	03/07/2019	03/11/2019
03/07/2019	03/14/2019	03/15/2019	03/21/2019	03/25/2019
April				
03/21/2019	03/28/2019	03/29/2019	04/04/2019	04/08/2019
04/04/2019	04/11/2019	04/12/2019	04/18/2019	04/22/2019
May				
04/18/2019	04/25/2019	04/26/2019	05/02/2019	05/06/2019
05/02/2019	05/09/2019	05/10/2019	05/16/2019	05/20/2019
05/16/2019	05/23/2019	05/24/2019	05/30/2019	06/03/2019
June				
05/30/2019	06/06/2019	06/07/2019	06/13/2019	06/17/2019
06/13/2019	06/20/2019	06/21/2019	06/27/2019	07/01/2019
July				
06/27/2019	07/03/2019 4:00 PM	07/05/2019	07/11/2019	07/15/2019
07/11/2019	07/18/2019	07/19/2019	07/25/2019	07/29/2019
August				
07/25/2019	08/01/2019	08/02/2019	08/08/2019	08/12/2019
08/08/2019	08/15/2019	08/16/2019	08/22/2019	08/26/2019
September				
08/22/2019	08/29/2019	08/30/2019	09/05/2019	09/09/2019
09/05/2019	09/12/2019	09/13/2019	09/19/2019	09/23/2019
October				
09/19/2019	09/26/2019	09/27/2019	10/03/2019	10/07/2019
10/03/2019	10/10/2019	10/11/2019	10/17/2019	10/21/2019
10/17/2019	10/24/2019	10/25/2019	10/31/2019	11/04/2019
November				
10/31/2019	11/07/2019	11/08/2019	11/14/2019	11/18/2019

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December/ January 2020				
11/21/2019	**11/26/2019 4:00 PM**	**11/27/2019**	**12/05/2019**	12/09/2019
12/05/2019	12/12/2019	12/13/2019	12/19/2019	12/23/2019
12/19/2019	12/26/2019	12/27/2019	01/02/2020	01/06/2020

1. <u>Note: Applications will not be accepted via mail or courier. All applicants must schedule a meeting in order to submit an application.</u>

2. Bold dates represent adjusted event dates due to department observed holidays.

3. The Pre-Application Submittal does not guarantee consideration for the Pre-Application Conference. The applicant must submit an 'approved' Conceptual Site Plan by the deadline shown. Once provided, the applicant will be placed on the next available pre-application conference agenda.

4. To schedule a Pre-Application Meeting or Formal Site Plan Submittal, please contact a planner at (318) 673-6480.