

Metropolitan *Planning Commission*

Shreveport | Caddo Parish

City of Shreveport Fees

Land Development Department

505 Travis Street, Suite 440
Shreveport, LA 71101 | phone 318-673-6480

www.shreveportcaddompc.com



MPC FEE WORKSHEET FOR THE UDC

This worksheet will be filled out by an MPC Planner during application submittal. Fees must be **paid in full** at that time.

Submittal Date:			
Project Name:			
Applicant Contact:			
Project Location:			
Planning and Zoning Case Number:			
APPLICATION(S)			
	Units	Fees	Total Review Fee
CODE TEXT AMENDMENT			
Non-Governmental / Non-Municipal Entity		500.00	\$0.00
Governmental / Municipal Entity		No Charge	\$0.00
MPC APPLICATIONS			
REZONING			
Base Application Fee, Plus		750.00	\$0.00
:Per Acre Fee (in addition to base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
PLANNED UNIT DEVELOPMENT (Preliminary Site Plan)			
Base Application Fee, Plus		1,000.00	\$0.00
:Per Acre Fee (after first 5 acres – maximum total fee of \$1,500.00)		50.00	\$0.00
SMALL PLANNED UNIT DEVELOPMENT (Site Plan)			
Base Application Fee, Plus		750.00	\$0.00
:Per Acre Fee (after first acre – maximum total fee of \$1,000.00)		50.00	\$0.00
AMEND ORDINANCE STIPULATIONS			
Amend Ordinance Stipulations		650.00	\$0.00
PRELIMINARY PLAT			
Base Application Fee		300.00	\$0.00
FINAL PLAT/RE-PLAT			
Base Application Fee, Plus		300.00	\$0.00
:Per Lot Fee (in addition to base fee – maximum total fee of \$1,300.00)		20.00	\$0.00
REVISED PLAT			
Revised Plats, including Lot Combinations		300.00	\$0.00
SPECIAL USE PERMIT			
Special Use Permit Base Fee		750.00	\$0.00
Special Use Permit Site Plan Review		650.00	\$0.00
:Per Acre Fee (in addition to Special Use Permit Site Plan Review base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
APPEALS			
Administrative Decision Appeal		650.00	\$0.00
Appeal to City Council (Applicants Only)		250.00	\$0.00
VARIANCES			
ZONING			
Residential Variance to Zoning		350.00	\$0.00
Commercial / Industrial Variance to Zoning		500.00	\$0.00
Residential Administrative Variance to Zoning		350.00	\$0.00
VARIANCES			
Other		450.00	\$0.00
ADMINISTRATIVE DECISION APPEAL			
Administrative Decision Appeal		650.00	\$0.00
ADMINISTRATIVE APPLICATIONS			
TEMPORARY USE APPROVALS			
Batch Plant/Rock Crushing Facility Or Borrow Pit (Separate Administrative Site Plan Approval Fee May Be Required)		350.00	\$0.00
Farmers Market (Separate Administrative Site Plan May Be Required)		50.00	\$0.00
Other Temporary Use (i.e. Food Truck Vendor, Temporary Outdoor Entertainment, Temporary Outdoor Sales Or Temporary Storage Container)		50.00	\$0.00
VARIANCES			
Variance		150.00	\$0.00
SITE PLAN			
Pre-Application Conference (PAC)		No Charge	\$0.00
Base Application Fee, Plus		650.00	\$0.00
:Per Acre Fee (in addition to administrative site plan review base fee amount – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre		50.00	\$0.00
Administrative Site Plan Modification		100.00	\$0.00
PUD SITE PLAN			
Base Application Fee, Plus		650.00	\$0.00
:Per Acre Fee (after first 5 acres - maximum)		50.00	\$0.00
CERTIFICATES OF OCCUPANCY			
Home Based Business		75.00	\$0.00
Commercial Location		125.00	\$0.00
Temporary Certificate of Occupancy		75.00	\$0.00
Property Occupied without a Valid Certificate of Occupancy		250.00	\$0.00
ZONING INTERPRETATION & VERIFICATION			
Zoning Interpretation		125.00	\$0.00
Zoning Verification Letter		75.00	\$0.00



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APPLICATION(S)	Units	Fees	Total Review Fee
MAP FEES			
Single Plotted Zoning Map (36" x 36")		12.00	\$0.00
Set Plotted Zoning Maps		190.00	\$0.00
Single Zoning Map on CD (.pdf format)		10.00	\$0.00
Set of Zoning Maps on CD (.pdf format)		30.00	\$0.00
Any Prepared Map Ready to Plot		15.00	\$0.00
Custom Map - Base fee		20.00	\$0.00
:Per Hour Fee (after the first hour)		20.00	\$0.00
WIRELESS COMMUNICATION TOWERS REVIEW			
Wireless Communication Towers Review		650.00	\$0.00
SIGNS			
SIGN PERMITS			
A-Frame Sign		60.00	\$0.00
Attention Getting Device		200.00	\$0.00
Banner Exhibition Sign		60.00	\$0.00
Billboard (New or Major Structural Modifications or Change in the Number of Faces)		500.00	\$0.00
Billboard (Face Change)		No Charge	\$0.00
Billboard (New Electronic)		500.00	\$0.00
Billboard Annual Review (Per Billboard)		25.00	\$0.00
Canopy Sign (50 sf Or Less)		60.00	\$0.00
Canopy Sign (51 sf Or More)		80.00	\$0.00
Electronic Message Sign		200.00	\$0.00
Free Standing/Monument		200.00	\$0.00
Marquee Or Roof Sign		150.00	\$0.00
Projecting Sign		60.00	\$0.00
Public Information Event Sign		150.00	\$0.00
Scoreboard		200.00	\$0.00
Wall Sign Or Awning Sign, (60 sf or Less)		35.00	\$0.00
Wall Sign Or Awning Sign, Banner Exhibition Sign (61 sf to 120 sf)		55.00	\$0.00
Wall Sign Or Awning Sign, Banner Sign (121 sf to 250 sf)		75.00	\$0.00
Wall Sign, Or Awning Sign (any size larger than 251 sf)		110.00	\$0.00
Sign Installed Without A Permit (ALL FEES DOUBLE)			\$0.00
		Application Total:	\$0.00
		Total Paid:	
SIGNATURE OF APPLICANT _____		Paid / Check Number:	

FOR REFERENCE ONLY